

**Unitarian Universalist Fellowship of Fayetteville**

**LEADERSHIP DEVELOPMENT FUNDING REQUEST TRAVEL BUDGET**

If you are going with someone else, please tell us about the circumstances and arrangements:

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How will you get there?

If driving, round trip miles: \_\_\_\_\_ X .14 / mile = \_\_\_\_\_ If flying, cost of air fare: \_\_\_\_\_

Enter the amount of **each item that you must pay** over and above items included in the registration fee, offered by friends, or of no charge to you because it is covered by sharing or some other way.

| Trip plan: | Date                 | Date                 | Date                 | Date                 | Date                 | Date                 | Date                 | Totals                          |
|------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|---------------------------------|
| Breakfast  | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | Meals<br><input type="text"/>   |
| Lunch      | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |                                 |
| Dinner     | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |                                 |
| Lodging    | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | Lodging<br><input type="text"/> |

Other anticipated costs: describe and how much? \_\_\_\_\_

Summary of your reimbursement request:

Registration \$ \_\_\_\_\_

Lodging (total from above schedule) \$ \_\_\_\_\_

Meals (total from above schedule) \$ \_\_\_\_\_

Air fare \$ \_\_\_\_\_

Gas money (from above calculation) \$ \_\_\_\_\_

Other \_\_\_\_\_ \$ \_\_\_\_\_

Less scholarship: source \_\_\_\_\_ \$ - \_\_\_\_\_

Total requested \$ =

Applicant's signature: \_\_\_\_\_

Sponsor's Signature: \_\_\_\_\_